

**BARMING PARISH COUNCIL
MINUTES OF THE MEETING
HELD ON WEDNESDAY 8th November 2017 at 7.30pm
AT THE PARISH HALL, TONBRIDGE ROAD**

PRESENT: Cllr Gooch in Chair, Cllr Manser, Cllr Doe, Cllr Vizzard and Clerk Mrs N Attwood.

IN ATTENDANCE: None

1. APOLOGIES

Cllr Willson

2. NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS.

No intent to record any items.

3. COUNCILLOR DECLARATIONS

Cllr Manser declared a pecuniary interest in agenda item 7.3 (cheques to be signed).

Cllr Gooch declared a pecuniary interest in agenda item 7.3 (cheques to be signed).

4. MINUTES of the Meeting held on 11th October 2017

The minutes were **Agreed** as an accurate record and the Chairman signed off the official copy

5. RESOURCES AND ENVIRONMENT MATTERS

5.1 DCLG Consultation: New rules to strengthen standards for Councils and Mayors

Members fully support the recommendations that have been put forward within this consultation.

5.2 KALC Community Awards Scheme

Although no nominations spring to mind, members were all in favour to adopt the 2018 scheme.

5.3 Hedge Cutting

The Clerk will contact Landscape Services to inform them that the parish field western hedge and two sections on the North hedge require cutting and the lower 3 metres on the east side need trimming back.

ACTION: Clerk

5.4 Craigdene Playground Inspection Report

After viewing the report all members agreed to proceed with the remedial work which includes: A buffer being installed on the gate and adjusted, replacement of the unstable gate post and replacement of the post that has been damaged by a strimmer. The Clerk will contact Gavin to complete this work.

ACTION: Clerk

5.5 Kent County Council: Draft Budget Strategy

Members agreed that there is added pressure due to the increase of vulnerable people including the elderly and children. Barming Parish Council would like to see KCC prioritising the most vulnerable i.e. the homeless and elderly, especially as the winter is fast approaching. Cllr Gooch will respond to the consultation on behalf of Barming Parish Council.

ACTION: Cllr Gooch

5.6 KSS CRC (Probation Services) Community Payback

The Clerk has been approached by KSS CRC as they urgently require placements for supervised groups in the Maidstone area to carry out various work in the community. As we are quite a small parish and would not have any facilities for the group to use during the day, members will be declining the offer on this occasion but would like to send thanks.

5.7 Boundary Review of Parliamentary Constituencies 2018

Members support the proposals with all in favour. Barming will not be affected as the constituency remains the same.

At 8.05pm the meeting was closed due to representatives from Gary's Landscapes entering the hall and demanding to be present at the closed session of the meeting.

At 8.17pm the representatives from Gary's Landscapes left the building and the meeting was re-opened.

5.8 Seats: Replacing and/or re-staining

Cllr Manser proposed that the recently refurbished bench, which was previously situated at East Farleigh lock, should be installed at the top of North Street. Cllr Manser also recommended that the two new plastic benches, that are due to be ordered, one should replace one of the benches on the tarmac area at the parish field and the other one should be located at the top of the field in front of the play area. This was seconded by Cllr Vizzard with all in favour.

5.9 Pavilion Site Boundary: Heave

The draft specification sheet was discussed by members and Cllr Gooch proposed to accept it as a formal description of the work required, which was seconded by Cllr Manser with all in favour. The Clerk will proceed with obtaining quotations and Cllr Gooch will draft a letter for the adjoining property to inform them of the action and the work that will be required at the boundary.

ACTION: Cllr Gooch, Clerk

5.10 Pavilion Main Hall Flooring

The draft specification sheet was discussed by members. Cllr Vizzard proposed to accept it as a formal description of the work required which was seconded by Cllr Gooch with all in favour. The Clerk will proceed with obtaining quotations.

ACTION: Clerk

5.11 Pavilion Internal Decorating

The draft specification sheet was discussed by members. Cllr Vizzard proposed to accept it as a formal description of the work required which was seconded by Cllr Doe with all in favour. The Clerk will proceed with obtaining quotations.

ACTION: Clerk

6. PLANNING

6.1 Applications received prior to the meeting

None received.

7. FINANCE

7.1 Budget Monitoring

The Clerk will circulate the budget monitoring when the bank statements have been received.

7.2 Income received

Payments received since the last meeting are as follows:

Parish Hall Rent	£ 782.25
Pavilion Rent	£ 564.67
PSS Maidstone Borough Council	£1500.50
EDF Electric Refund	£ 116.77
Natwest Interest	£ 0.71
Barming News Advertising	£ 93.00

Confirmation of payments made

To authorise the following payments, made since the last Meeting:

DD – Nest Pension Payment Oct	£ 11.67
DD - South East Water – Pavilion	£ 18.00
DD - South East Water – Allotments	£ 40.00
DD - South East Water – Parish Hall	£ 8.00
DD – EDF Electric Pavilion	£ 57.00
DD – EDF Electric Parish Hall	£ 64.00
DD – Nest Pension Payment Nov	£ 14.60
DD – Business Stream – Waste Water Pavilion	£ 95.83

7.3 Cheques for signature

To resolve that the following cheques in respect of payments due can be signed:

2982 – P J Clarke – Parish Hall Cloaking	£ 520.00
2983 – David J Hadlum Printers – Barming News Print	£ 257.00
2984 – Mrs N Attwood – Salary, Office Allowance & 16 hours O/T	£1175.14
2985 – Mrs E Whitehouse – Gate Duties	£ 60.00
2986 – Dusters – Cleaning Services	£ 210.00
2987 – Mr P Gooch – Expenses for renovation of bench	£ 64.56
2988 – Mr G Lawrence – Toilets at pavilion, cladding, gutter & tap fix	£ 704.00
2989 – S Manser – Expenses	£ 27.54
2990 – Mr P Gooch – Hire of road equipment for Remembrance Service	£ 170.00

2991 – N Attwood – Expenses	£ 22.45
2992 – Clear Water Services Kent – Pavilion wash down	£ 216.00

8 MATTERS OF REPORT

8.1 County Councillor's Report

County Councillor Stockell was not present.

8.2 Borough Councillors/Chairman's Report

Cllr Gooch was very conscious of time and although there had been lots of different work going on in the borough, she was keen to proceed with the closed section of the meeting so will report to members at a later date.

8.3 Individual Councillors Report

Cllr Vizzard informed members that the Rotary Club had planted the bulbs as previously agreed.

8.4 Clerk's Reports

One of the regular hirers had informed the Clerk that the external door at the parish hall is sticking and that the door handle is getting rather loose. The Clerk will arrange for a pull handle to be installed. **ACTION: Clerk**

9 CORRESPONDENCE

Kent Voice – Autumn/Winter 2017

10 DATE OF NEXT MEETING

The next Full Council meeting will be held on **Wednesday 13th December 2017 at 7.30pm** in the Parish Hall, Tonbridge Road.

The meeting was closed at 8.40pm.